

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION,
KENILWORTH SCHOOL DISTRICT NO. 38, COOK COUNTY, ILLINOIS;
542 ABBOTSFORD ROAD, KENILWORTH, ILLINOIS, 10TH DAY OF DECEMBER, 2007**

The Meeting was called to order by President, Jeffrey A. Treiber at 7:18 p.m. Upon Roll Call the following Board members answered present: Mr. Phil R. de Roziere, Mrs. Karen M. Hartman, Mrs. Susan E. Rohrman, Mr. Joseph T. Seminetta, Mr. Michael H. Tempest Mr. Chris L. Williams and Mr. Jeffrey A. Treiber.

Also in attendance:

Dr. Kelley M. Kalinich, Superintendent;
Mr. David Brown, Principal;
Mr. Jim Mattern, Business Services Consultant;
Mrs. Julie M. Campanaro, Recording Secretary;
Faculty Members Mrs. Cathy Fansher, Mrs. Baiba Kuntz, Mrs. Sue Johnson, Mrs. Ann Rice,
Mrs. Laurie Sahn and Mrs. Joyce Toan; and
Community Members: Miss Kerry Fraleigh and family, Miss Tess Britton and family,
Master Winfield Jones and family, Master Rory Gilchrist and family, Master Kyle Foley and
family and Master Patrick O'Neil and family.

PUBLIC COMMENT

Mr. Jeffrey A. Treiber invited Public Comment. There was none.

RECOGNITION OF EXCELLENCE

In consideration of the guests attending the meeting, Mr. Treiber asked Dr. Kalinich, assisted by Mr. David Brown, to proceed with the Recognition of Excellence portion of the meeting. Dr. Kalinich individually recognized each of the students whose artwork was selected for the Superintendent's Art Award. Those students were: Miss Kerry Fraleigh; Miss Tess Britton; Master Winfield Jones; Master Rory Gilchrist; Master Kyle Foley, Miss Grace Nash and Master Patrick O'Neil. After identifying each student's work of art, Dr. Kalinich presented each student with a certificate of recognition and a gift certificate for art supplies.

Next, Dr. Kalinich recognized three faculty members for their extra efforts and professional leadership. Mrs. Joyce Toan, Kindergarten Teacher, was recognized for her presentation at the year's first Learning Lunch in October, on the educational journey the Kindergarten students take at The Joseph Sears School. Dr. Kalinich then recognized First Grade Teachers, Mrs. Laurie Sahn and Ms. Ann Rice, for their presentation at the November Learning Lunch, on the First Grade curriculum at the School. Dr. Kalinich commented on each of the presentations to their colleagues noting that they were well thought out and creative. Each faculty member was presented with a certificate of recognition and a gift certificate to a bookstore.

Dr. Kalinich then thanked all present for their attendance and kind attention.

PUBLIC HEARING REGARDING THE PROPOSED TAX LEVY FOR THE 2007 YEAR

Mr. Jeffrey Treiber invited Mr. Jim Mattern to proceed with the presentation of information for the Public Hearing. Mr. Mattern addressed questions and comments of the Board of Education members including a review of the tax levy process. Mr. Treiber thanked Mr. Mattern once again for his leadership, expertise and the thoroughness of his presentation. He reminded the Board Members that a vote would be taken later in the meeting regarding the possible approval of the 2007 Tax Levy. The Public Hearing was closed.

CONSENT AGENDA

Mr. Jeffrey Treiber asked if there were any comments on the Consent Agenda. Mrs. Susan Rohrman indicated a minor spelling error on page three of the November 19, 2007, Minutes and Mrs. Karen Hartman requested that the Educational Fund Accounts Payable line item on page 1 of the Accounts Payable Report November 20, 2007- December 10, 2007, be amended from \$232,505.32 to \$232,501.17.

There being no further comment, Mr. Jeffrey Treiber entertained a motion to approve the Consent Agenda as amended.

Mrs. Susan Rohrman moved to approve the Consent Agenda as amended to include: Minutes of the November 19, 2007, Regular Board Meeting and Closed Session; Accounts Payable Report for November 2007; Accounts Payable for November 20, 2007 to December 10, 2007; Authorization to Destroy Closed Session Recordings for May 2006; Board of Education policies: 2:220, School Board Meeting Procedure, 2:230 Public Participation at School Board Meetings and Petitions to the Board and, 7:140 Search and Seizure. Mr. Joseph Seminetta seconded the motion.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Jeffrey A. Treiber			
Mr. Joseph T. Seminetta			
Mr. Philip R. de Roziere			
Mrs. Karen M. Hartman			
Mrs. Susan E. Rohrman			
Mr. Michael H. Tempest			
Mr. Chris L. Williams			

Motion carried by a vote of 7 to 0.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Discussion of and Possible Action to Approve the 2007 Tax Levy - Mr. Jeffrey Treiber introduced a discussion of the possible action to approve the 2007 Tax Levy as presented. (See attached.) Upon the conclusion of the discussion, Mr. Treiber entertained a motion to Approve the 2007 Tax Levy.

Mr. Joseph Seminetta moved, seconded by Mr. Chris Williams to approve 2007 Tax Levy as presented.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Jeffrey A. Treiber			
Mr. Joseph T. Seminetta			
Mr. Philip R. de Roziere			
Mrs. Karen M. Hartman			
Mrs. Susan E. Rohrman			
Mr. Michael H. Tempest			
Mr. Chris L. Williams			

Motion carried by a vote of 7 to 0.

Discussion of and Possible Action to Approve the Bid for the Multi-Purpose Room - Mr. Treiber asked Mr. Jim Mattern to review with the Board the details of the proposed bids for the Multi-Purpose Room renovation and to entertain any questions. Mr. Mattern briefly reviewed that the Building and Finance Committee reviewed several bids and were recommending that the Board award the contract to the low bidder, Casino Painting. This is a company with whom the District had satisfactorily done business with in the past. It was noted that these improvements were being funded primarily by the Joseph Sears School Parents' Volunteer Association (JSSPVA) with the work to be completed over the Winter Break. Mr. Treiber entertained a motion to approve the Building and Finance Committee's recommendation to accept the low bid.

Mr. Joseph Seminetta moved, seconded by Mr. Michael Tempest to Approve the Bid for Renovations for the Multi-Purpose Room as presented.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Jeffrey A. Treiber			
Mr. Joseph T. Seminetta			
Mr. Philip R. de Roziere			
Mrs. Karen M. Hartman			
Mrs. Susan E. Rohrman			
Mr. Michael H. Tempest			
Mr. Chris L. Williams			

Motion carried by a vote of 7 to 0.

Dr. Kelley Kalinich reviewed the proposed Board of Education Policy revisions for consideration. She explained that the policies were not being recommended for adoption at this time. Rather, the policies are being presented for consideration and will be presented for adoption at the next Regular Board meeting. She noted further that all policies are reviewed by our legal counsel prior to adoption.

Presentation of Board Policy 7:180 Preventing Bullying, Intimidation and Harassment - Dr. Kalinich advised the Board this policy is a new requirement by the Illinois State Board of Education and would replace the current policy number 4367 that focused on "Student Aggression Prevention". This policy

deals with both prevention and steps to rectify conditions that foster inappropriate student interactions.

Presentation of Board Policy 7:20 *Harassment of Students Prohibited*– Dr. Kalinich advised the Board that this would replace the current policy number 2860 and includes components having to do with defining and prohibiting harassment. This is also a requirement by the Illinois State Board of Education to meet federal expectations.

The Board discussed the policies presented. Dr. Kalinich asked that if there were any additional questions or comments on the policies that they be directed to her within the next two weeks. The policies will be presented for Board approval at the next Regular Board of Education meeting in January.

ADMINISTRATIVE REPORTS

Freedom of Information Act Requests – Dr. Kalinich stated that there were no FOIA requests since the last Board of Education meeting.

Communication /Correspondence – Dr. Kalinich introduced a letter sent to David Brown from the Illinois State Board of Education. The letter recognizes the District for the Academic Excellence Award - 2006 Honor Roll. It is an honor the District had already been informed previously of receiving. She noted that it is likely this letter was intended to recognize the District for another award recently received for Academic Excellence for 2007. Dr. Kalinich is checking to see if there was an error made.

Dr. Kalinich reviewed a memorandum from the Northern Suburban Special Education District (NSSED) that Avoca School District Number 37 was withdrawing from NSSED and joining with Wilmette School District Number 39 for the delivery of special education services. Dr. Kalinich also referenced a communication from Avoca School District Superintendent, Dr. Joseph Porto, that this movement was not an indication of dissatisfaction with it's relationship with NSSED but was due to budgetary considerations and projected cost savings. It was noted that the withdrawal of Avoca would not affect the costs for the delivery of Special Education services to our District.

Additionally, Dr. Kalinich stated that she received a communication from a parent over Thanksgiving weekend requesting information on bullying initiatives, since the last Board of Education meeting. Dr. Kalinich spoke with this parent directly noting that this information had been included in the most December "*Sears to Home.*" Further, Dr. Kalinich invited this parent to join the Discipline and Ethics Committee, which the parent indicated she would like to do.

Enrollment Update – Dr. Kalinich briefly reviewed the Enrollment Report for the School which has not changed since the last Regular Board of Education meeting in November. Mr. Jeff Treiber directed the Board's attention to the enrollment projections from Tab G. He noted that if the District continued to track at the higher projection level it might be necessary to review any contingency plans for space and staff considerations. The Board members agreed further discussion needs to take place with additional information to ascertain that the projections are correct and on target. Dr. Kalinich suggested that another benchmark of whether or not the District will continue to track at the higher

level of projections will be the results of the 2008-2009 Kindergarten registration to be held on February 12, 2008.

Dr. Kalinich reported that the recent Compliance Visit went well and it is anticipated a formal report will be received by the Regional Office of Education in a few weeks. Only one item was identified during the exit conference in regards to making sure there was clear signage throughout the building identifying the classrooms more clearly. This will be addressed by Mr. Jim Mattern and Mr. Moris Quijada. Dr. Kalinich complimented Mrs. Campanaro, the faculty and the other office staff for their extraordinary commitment to prepare for the Compliance Visit.

Report from the Principal – Mr. David Brown reported that the Scholastic Honors Breakfast held for students in grades 6-8 was a terrific success! The attendance was outstanding and comments from parents, students and faculty were extremely favorable. He noted that the Fine Arts Department would be providing several concerts in the month of December. Other activities at Sears included continued work of the Response to Intervention Team and service projects related to the holiday season.

Report from the Director of Student Services – Mr. David Brown presented the information about the Response to Intervention and other Student Services work in his report due to the fact that Dr. Libby Noell was unable to attend the meeting.

Review of Upcoming Events and Activities – Dr. Kalinich highlighted important dates of events to be held over the next month, including the next Regular Board of Education meeting on January 22, 2008 and scheduled Board Committee meetings.

BOARD COMMITTEE REPORTS

Building and Finance Committee – Board member, Mrs. Karen Hartman, reported that the Building and Finance Committee met on December 5, 2007. At the meeting there was a determination that the work to be completed this summer on the building would focus on the infrastructure, while the enrollment projections and classroom options continued to be examined. Other topics discussed at the meeting were included in the draft minutes.

Education Committee – Board member Mrs. Susan Rohrman noted that the Committee met and discussed the recent ISBE Compliance Audit. She reported that Executive Functioning implementation was continuing and the next phase would focus on time management. She stated that the Foreign Language curriculum review was hopeful to be scheduled in January or February 2008. Anti-bullying issues were also discussed with a review of an assessment designed by North Central College Clinical Psychologist, Dr. Keith Avery. Dr. Kalinich reported that at the request of the Committee, she is gathering research on best practice strategies to develop 21st Century skills in our students. Other topics discussed at the meeting were included in the draft minutes.

Questions and Comments from the Board Members – Mrs. Susan Rohrman attended a recent Booster Club meeting and will send the Board members the minutes, as soon as they are available. She noted that there were inquiries about the remaining life of the gym floor, which is currently under study by the resurfacing company. Mr. Chris Williams distributed some information he put together on suggestions for strategies regarding anti-bullying and inclusion of all students.

CLOSED SESSION TO CONSIDER INFORMATION REGARDING THE EMPLOYMENT OF EMPLOYEES, STUDENT DISCIPLINE, POTENTIAL LITIGATION AND COLLECTIVE BARGAINING

Mrs. Karen Hartman moved, seconded by Mrs. Susan Rohrman to go into Closed Session at 9:27 p.m. to consider information regarding the employment of employees, student discipline, potential litigation and collective bargaining.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Jeffrey A. Treiber			
Mr. Joseph T. Seminetta			
Mr. Philip R. de Roziere			
Mrs. Karen M. Hartman			
Mrs. Susan E. Rohrman			
Mr. Michael H. Tempest			
Mr. Chris L. Williams			

Motion carried with a vote of 7 to 0.

The Board returned to Open Session at 10:45 p.m.

PERSONNEL

Discussion of and Possible Action to Approve the Hiring of Personnel

Mrs. Karen Hartman motioned to hire the following individuals for the current personnel vacancies:

- 1.) Ms. Sidni Feldman as a Long Term Substitute at the per diem rate of \$225.00;*
- 2.) Mrs. Janet "Polky" Kibler to be re-hired to serve as a two days per week (.4) Library Technology Center (LTC) Teaching Assistant at the per diem rate of \$173.00;*

and to approve an increase in teaching assignment to accommodate the need to staff a math class:

- 1.) Ms. Justyna Kalinowska would go to a .4 Sixth/Eighth Grade Mathematics teacher and a .6 Junior High Teaching Assistant position adjusting her salary to reflect the increase in teaching assignment (.4) at Step 1 of the Bachelor of Arts (B.A. Step 1) level, and the decrease in her role as a Teaching Assistant (.6) at the current District rate.*

The motion was seconded by Mr. Phil de Roziere.

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Jeffrey A. Treiber			
Mr. Joseph T. Seminetta			
Mr. Philip R. de Roziere			
Mrs. Karen M. Hartman			

Mrs. Susan E. Rohrman
Mr. Michael H. Tempest
Mr. Chris L. Williams

Motion carried with a vote of 7 to 0.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

There being no further business, Mr. Michael Tempest moved, seconded by Mr. Joseph Seminetta to adjourn the Board of Education Meeting at 10:47 p.m.

Voice vote: all yes.

Attest for Distribution: _____
Kelley M. Kalinich, Secretary

Approved: _____
Jeffrey A. Treiber, President

ATTEST: _____
Kelley M. Kalinich, Secretary

Attachments: Certificate of Tax Levy
Certificate of Compliance with the Truth in Taxation Law

Original:
Amended:

ILLINOIS STATE BOARD OF EDUCATION

School Business and Support Services Division
100 North First Street
Springfield, Illinois 62777-0001
217/785-8779

CERTIFICATE OF TAX LEVY

A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.

Table with 3 columns: District Name (Kenilworth School District No. 38), District Number (38), County (Cook)

Amount of Levy

Table listing various levy categories and amounts: Educational (\$7,737,137), Operations & Maintenance (\$933,033), Transportation (\$15,952), Working Cash (\$0), Municipal Retirement (\$172,619), Social Security (\$0), Fire Prevention & Safety (\$0), Tort Immunity (\$150,857), Special Education (\$0), Leasing (\$0), Other (\$0), Total Levy (\$9,009,598)

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

See explanation on reverse side.

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

We hereby certify that we require:

the sum of 7,737,137 dollars to be levied as a special tax for educational purposes; and
the sum of 933,033 dollars to be levied as a special tax for operations and maintenance purposes; and
the sum of 15,952 dollars to be levied as a special tax for transportation purposes; and
the sum of 0 dollars to be levied as a special tax for a working cash fund; and
the sum of 172,619 dollars to be levied as a special tax for municipal retirement purposes; and
the sum of 0 dollars to be levied as a special tax for social security purposes; and
the sum of 0 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
the sum of 150,857 dollars to be levied as a special tax for tort immunity purposes; and
the sum of 0 dollars to be levied as a special tax for special education purposes; and
the sum of 0 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
the sum of 0 dollars to be levied as a special tax for ; and
the sum of 0 dollars to be levied as a special tax for
on the taxable property of our school district for the year 2007.

Signed this 10 day of Dec 20 07. (President)

(Clerk or Secretary of the School Board of Said School District)

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them.

Number of bond issues of said school district that have not been paid in full

(Detach and Return to School District)

This is to certify that the Certificate of Tax Levy for School District No. 38, Cook County, Illinois, on the equalized assessed value of all taxable property of said school district for the year 2007, was filed in the office of the County Clerk of this County on 2007.

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year, is \$

(Signature of County Clerk)

(Date)

(County)

CERTIFICATE OF COMPLIANCE WITH
THE TRUTH IN TAXATION LAW

I, the undersigned, do hereby certify that I am President of the Board of Education of Kenilworth School District No. 38, County of Cook, State of Illinois; and

I do further certify that the Board of Education of said district adopted a "Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2007", at a regularly convened meeting held on the 19th day of November, 2007, said date being at least 20 days preceding the adoption of the aggregate tax levy of the district; and

I do further certify that public notice of the intention of the district to levy taxes in excess of 105% of the amount of taxes extended or estimated to be extended, exclusive of election costs and bond and interest costs, upon the levy of the district for 2006 was published on November 29, 2007, in accordance with the provisions of the *Truth in Taxation Law*, in a newspaper of general circulation in Kenilworth School District No. 38, as evidenced by the Certificate of Publication attached hereto; and

I do further certify that a public hearing on the proposed tax levy was held in said district on December 10, 2007; and

I do further certify that the district's aggregate tax levy was adopted December 10, 2007, after public notice and a hearing, all in accordance with the *Truth in Taxation Law*.

Jeffrey A. Treiber, President
Board of Education of Kenilworth
School District NO. 38
County of Clerk
State of Illinois

ning at 9 a.m. This festive event takes place to benefit the Learning Lab. The Village Toy Shop in town is also sponsoring a special shopping opportunity on Saturday, Dec. 8. A percentage of purchases will go to further enhance the Learning Lab. Please remember to mention Faith Hope and Charity Learning Lab when shopping at The Village Toy Shop this day. Their support as well as yours is very much appreciated.



The School Board meeting will take place at 6:45 p.m. Tuesday in the Parish Activity Center (PAC) room 204. All are welcome.



The last session for After-School Enrichment will be Wednesday. The next series of classes will begin mid to late January. Details to follow after the holidays.

ROSE HALL

The children at Rose Hall Montessori School have been celebrating Thanksgiving through art projects and special events.

Toddlers used painted handprints to create turkey pictures and read "The Silly Turkeys."

The 3-day morning children made "keeper" placemats. They used pressed leaves and handprint turkeys, then drafted a list of things for which they are thankful. All of this was covered with contact paper so they can use these placemats for many years.

Both the morning and afternoon 3-6 year olds were busy in the kitchen. The morning class read the book "Stone Soup." Then each child brought a different ingredient from home and they made a delicious soup to share.

The afternoon class has been baking pumpkin muffins. On Nov. 16, they hosted the toddler class, sang a few songs and shared the pumpkin muffins. The older children helped set up the snack and serve the younger ones.

Kindergarten enrichment students have been busy creating Thanksgiving turkey projects as well. Each feather listed something the child is grateful for. They have also been focusing on their world. They began by drawing themselves and their homes. They began to learn about cartography by making a three-dimensional map of the play-

NOTICE OF PROPOSED PROPERTY TAX INCREASE FOR KENILWORTH SCHOOL DISTRICT NO. 38

I. A public hearing to approve a proposed property tax increase for Kenilworth School District No. 38 for 2007 will be held on December 10th, 2007 at 7:15 p.m. at the Joseph Sears School Multi-Purpose Room, 542 Abbotsford Road, Kenilworth, Illinois.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact the District's Business Services Consultant Mr. James A. Mattern (telephone: 847-853-3805).

II. The corporate and special purpose property taxes extended or abated for the year 2006 were \$7,137,902.

The proposed corporate and special purpose property taxes to be levied for 2007 are \$9,009,598. This represents a 26.2% increase over the previous year.

III. The property taxes extended for debt service and public building commission leases for 2006 were \$662,450.

The estimated property taxes to be levied for debt service and public building commission leases for 2007 are \$1,070,800. This represents a 161.6% increase over the previous year.

IV. The total property taxes extended or abated for 2006 were \$7,800,352. The estimated total property taxes to be levied for 2007 are \$10,080,398. This represents a 29.2% increase over the previous year.

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Chambers, Cross & Associates

Real Estate

567 Lincoln Avenue, Winnetka

847/446-5010



ONE HALF ACRE PLOT