

**MINUTES OF A MEETING OF THE EDUCATION COMMITTEE OF THE BOARD OF EDUCATION OF
KENILWORTH SCHOOL DISTRICT NO. 38
June 12, 2009**

The Education Committee of the Board of Education of Kenilworth School District Number 38, Cook County, Illinois met on the 12th day of June 2009, at 7:35 a.m., in the Superintendent's Office of The Joseph Sears School, 542 Abbotsford Road, Kenilworth, Illinois. Members present included: Mr. Joe Seminetta, Mrs. Julie Anastos, Mrs. Karen Hartman, Mrs. Susan Rohrman and Dr. Kelley Kalinich. Guests to the meeting included: Ms. Jennifer Hilliard, Ms. Elisabeth LeBris (Master Schedule), Mrs. Linda Tiesse (Master Schedule), Dr. Libby Noell, Mr. David Brown, Ms. Caryn Friedman (Gifted/Enrichment), Scott Meech (Gifted/Enrichment), Barb Rodriguez (Gifted/Enrichment) and Sharon Sprague (Gifted/Enrichment).

1. Review of Meeting Minutes from May 11, 2009 – This agenda item was postponed for consideration at the next meeting.
2. Review and Discussion of Proposed Master Schedule – Dr. Kalinich led the discussion as to the background and presentation of the master schedule draft. Ms. LeBris and Mrs. Tiesse shared the perspective of the faculty gleaned from their discussion through the Kenilworth Education Association (KEA). Board members asked numerous questions and praised the work of the faculty committee that has spent tremendous time working to develop a new master schedule. It was agreed that Dr. Kalinich will work with the Junior High committee members, in particular, to target a date of approximately, July 6, 2009, as a target for completion of the review process and for presentation to the Board of Education, as well as the faculty to determine if the proposed master schedule will be implemented during the 2009-2010 school year.
3. Presentation and Discussion of Curricular and Program Renewals
 - A. Technology and Related Construction Considerations – Dr. Kalinich provided an update recommendation to the prior discussion at the Technology Committee level of installing the Interactive Whiteboards in the renovated 2nd and 3rd grade classrooms. She noted that the recommendation would work within the current budget limits, as the faculty tablet laptops that were due for renewal would not be recommended to be refreshed for another year. It was agreed that this item would be placed on the June Regular meeting agenda for Board approval.
 - B. Proposal for Textbook Adoption in Latin – Dr. Kalinich reviewed the recommendation to purchase Latin textbooks for the Latin 1 curriculum. The request will be presented at the June 15, 2009, Board of Education meeting followed by the book and related materials being placed on display until the July Board meeting when the request will be presented for approval. Dr. Kalinich noted that the cost of the books and related materials will be covered in the existing textbook budget.
 - C. Proposal for Textbook Adoption in French - Dr. Kalinich reviewed the recommendation to purchase French textbooks for the French 1 curriculum. The request will be presented at the June 15, 2009, Board of Education meeting followed by the book and related materials being placed on display until the July Board meeting when the request will be presented for approval. Dr. Kalinich noted that the cost of the books and related materials will be covered in the existing textbook budget.
 - D. 21st Century Skills Follow Up – This item was postponed for discussion at the next Committee meeting.

4. Review and Discussion of Status Reports

- A. Enrollment Projections and Staffing Needs – Dr. Kalinich distributed the current enrollment projections and noted that the Personnel Committee will meet on Monday, June 15, 2009, prior to the Regular meeting to review the impact of the enrollment on staffing needs. Dr. Kalinich further noted that the incoming 8th grade schedule has been designed to include either 3 or 4 sections depending on enrollment needs.
 - B. Executive Functioning – Mr. David Brown distributed a summary of the evaluation and recommendations for the faculty committee regarding the Executive Functioning program. The recommendation included an “action plan” for implementation during the 2009-2010 school year that would be maximized by the increased advisory time in the proposed new master schedule. The Committee members inquired about the implementation of the study skills component of the program and Mr. Brown noted that this was a good example of the type of activity that could be maximized with the potential increased time in the advisory allocation.
 - C. Gifted and Enrichment – Members of the Gifted/Enrichment Committee presented an overview of the piloted service model implemented during the 2008-2009 school year along with recommendations for implementation during the 2009-2010 school year. The recommendations included the following:
 - 1. Continue professional development in differentiation.
 - 2. Develop a menu of enrichment resources for classroom teachers to access to provide differentiation.
 - 3. Complete a differentiated Language Arts curriculum and articulate to faculty.
 - 4. Reframe the use of Renzulli Program from a school wide basis to a teacher specific resource.
 - 5. Revisit the science differentiated curriculum with Science Facilitator at the beginning of the school year to inform and encourage differentiation.
 - 6. Identify a faculty member from primary, intermediate and junior high who will consult with teachers on an as needed basis for differentiation.
 - 7. The District Technology Facilitator will continue to be a resource for teachers, collaborating as they plan and incorporate technology for differentiation.
 - 8. Examine the representation on the Gifted/Enrichment Committee to make sure all “direct providers” are a part of the development and implementation process.
 - 9. Hold a meeting for parents in the fall to inform them of the model for services.
 - 10. Include an overview of the faculty/committee work in District publications to include the *Sears to Home*
 - 11. Develop some type of formal process to document plans for students.
The faculty also emphasized the use of the Response to Intervention (RtI) process to include students who require enrichment extension, not just remediation and reteaching.
 - D. Discipline and Ethics Committee Considerations - This item was postponed for discussion at the next Committee meeting.
 - E. Language Arts and Literature Renewal - This item was postponed for discussion at the next Committee meeting.
 - F. Township Ninth Grade Survey - This item was postponed for discussion at the next Committee meeting.
5. Discussion Potential 2009-2010 Areas of Focus – This item was not discussed, but was reviewed at the May Committee meeting and reflected the updates reviewed at that meeting.

6. Discussion Regarding Potential Parent Survey Questions - This item was postponed for discussion at the next Committee meeting.
7. Review of Communication with Parents and Community Members - This item was postponed for discussion at the next Committee meeting.
8. Other - This item was postponed for discussion at the next Committee meeting.
9. Next Meeting Date - This item will be reviewed at the next Board of Education meeting.

Respectfully submitted by,

Kelley M. Kalinich, Ed.D.
Secretary, Board of Education
Kenilworth School District No. 38