

**MINUTES OF A MEETING OF THE EDUCATION COMMITTEE OF THE  
BOARD OF EDUCATION OF  
KENILWORTH SCHOOL DISTRICT NO. 38  
April 14, 2009**

The Education Committee of the Board of Education of Kenilworth School District Number 38, Cook County, Illinois met on the 14<sup>th</sup> day of April 2009, at 7:50 a.m., in the Superintendent's Office of The Joseph Sears School, 542 Abbotsford Road, Kenilworth, Illinois. Members present included: Mrs. Susan Rohrman, Mrs. Karen Hartman, Mr. Joe Seminetta and Dr. Kelley Kalinich. Other participants included: Mrs. Julie Anastos and Mr. David Brown. Members Absent: Mr. Michael Tempest.

1. 7<sup>th</sup> and 8<sup>th</sup> Grade Curricular Trips for Fall 2009 – Mr. Brown joined the meeting to share details about the proposed annual trips for our students. He noted that the trips will both be held in October 2009 in order to accommodate the later start of school in September. The information will be presented for Board approval at the April 20, 2009, Board Meeting. Once approved information will be shared with parents of students in 7<sup>th</sup> and 8<sup>th</sup> grades for the 2009-2010 school year.
2. Review of Meeting Minutes from March 10, 2009 – The minutes were approved as presented.
3. Presentation and Discussion of Curricular and Program Renewals
  - A. World (Foreign) Language – Mrs. Rohrman and Dr. Kalinich presented an overview of the work of the World Language Parent Advisory Committee. This included an overview of the work of the Committee, noting that there is a survey being developed for parents and students that will solicit feedback regarding the first year implementation of the K-8 French and Spanish instruction. There will be a survey of third and fourth grade teachers regarding the integrated Latin instruction, as well. Parents and students will be surveyed during the 2009-2010 school year regarding the integrated Latin instruction, once it is more established. Additionally, the Committee will reconvene in September 2009 to review the curriculum work of the World Language teachers, as well as to further explore the model for the teaching of Latin I in junior high. Dr. Kalinich will prepare a letter for the *May Sears to Home* to inform the parents about the work that was completed by the World Language Parent Advisory Committee this past year. It was agreed that Dr. Kalinich will provide an update of this Committee work at the April 20, 2009, Board of Education meeting, as well.
  - B. 21<sup>st</sup> Century Skills Follow Up – Dr. Kalinich noted that a meeting of all interested community members has been set for Tuesday, April 28<sup>th</sup> at 7:00 p.m. to discuss the impact of the *Sixteen Trend* themes at The Joseph Sears School.
  - C. Enrichment Initiatives – Renzulli and Enrichment Time – Dr. Noell will join the May meeting to provide an updated to the recent work of the Enrichment Committee. This will include an evaluation of the Renzulli Learning System, as well as the daily thirty minute enrichment time in grades K-5.
  - D. Executive Functioning Program – Mr. Brown will join the May meeting to provide an update to the effectiveness of the Executive Functioning program implementation in grades 5-8. The report will include information from a planning meeting between the teachers from Sunset Ridge will meet with Sears teachers later this week to glean ideas and strategies that customize the Executive Functioning program to each school.
  - E. Technology Update and Construction – Dr. Kalinich noted that the District has been working with Techcare (formerly Graphtech), as well as our cable installer to move the

servers in preparation for the summer 2009 construction. By taking care of these moves at this time, there should not be an interruption in services in June.

- F. National Poetry Month Activities – Dr. Kalinich reported that there are daily announcements at Sears School throughout the month of April to feature National Poetry Month.

#### 4. Review and Discussion of Status Reports

- A. Enrollment Projections and Staffing Needs – Dr. Kalinich noted that the April enrollment numbers are consistent with the previously reviewed numbers from March 2009.
- B. Science Olympiad Competition on April 24<sup>th</sup> and 25<sup>th</sup> – Dr. Kalinich reviewed the schedule for the team competition in Champaign-Urbana.
- C. Development of 2009-2010 School Year Master Schedule – Dr. Kalinich noted that there are two subcommittees (K-5 and 6-8) working to examine a potential new schedule for the 2009-2010 school year. The faculty from the Avoca schools have met with our committees to review potential models. It is expected that there will be a draft of the revised schedules for the Board to consider in late May or early June.
- D. Emergency Preparedness Committee Update – Dr. Kalinich noted that this Committee will meet on Wednesday, April 22<sup>nd</sup> for an annual review of the Crisis Management Plan and related emergency preparedness procedures. As always, the fire and police chiefs will participate in this discussion. Mrs. Susan Rohrman is the Board of Education representative on the Committee.
- E. NSSED Award for Mr. Bill Gordon on April 21<sup>st</sup> – Dr. Kalinich highlighted Mr. Gordon's selection to receive the Dave Peterson Possibilities Award, the top honor bestowed by NSSED - APS. Dr. Kalinich and Mr. Brown will attend the award ceremony along with various parents. It was agreed that the Board of Education would like to honor Mr. Gordon at the May Board meeting.
- F. Career Education Grant – Dr. Kalinich noted that we will apply for this annual grant to again support the efforts of the World Languages program.
- G. Do Your P'Art Service Learning Project – Dr. Kalinich provided an update as to the recently held partnership with Perspectives Charter School in the Chicago Public Schools with our 8<sup>th</sup> grade students. She noted the enthusiasm and leadership from the 8<sup>th</sup> grade parents to reintroduce this service oriented activity to our students. We hope to make it an annual activity for 8<sup>th</sup> grade.
- H. Culture Day – Russia – April 30<sup>th</sup> – Dr. Kalinich noted that plans are in place for this annual event that will celebrate the country of Russia.
- I. Family Literacy Night – May 5<sup>th</sup> – Dr. Kalinich noted that this event has been rescheduled from Monday, May 4<sup>th</sup> to Tuesday, May 5<sup>th</sup>, in order to accommodate various community scheduling conflicts.
- J. Update Regarding Discipline and Ethics Committee Programs – Dr. Kalinich highlighted the upcoming programs to include:
  - 8<sup>th</sup> Grade Transition with 9<sup>th</sup> Grade
  - Parent to Parent Panel for Grades 5-8
  - Cyberbullying “Encore” Presentation

- 5. Discussion Potential 2009-2010 Areas of Focus – The Committee reviewed a first draft of the Areas of Focus and will finalize this at the May meeting. Additionally, Dr. Kalinich noted that she will review the Areas of Focus with the Kenilworth Education Association (KEA) prior to formal approval by the Board.

6. Discussion Regarding Potential Parent Survey Questions – Different ideas were discussed to consider for the spring 2009 survey. It was agreed that the format for this year should be simple (one page or so) in composition soliciting general comments about their child’s school year. An effort should also be made to make it electronic in format. Dr. Kalinich and Mrs. Rohrman will pass this information on to the Communication Committee for consideration.
7. Review of Communication with Parents and Community Members – Mrs. Hartman provided an overview of a recent meeting she had with some parents regarding the junior high curriculum and instruction. Additionally, Mrs. Rohrman ask if there can be an exploration of an alternate format to provide parents with the sex education program sponsored by the Robert Crown Center examining the potential need to better communicate with parents about the total curriculum. One idea discussed was to consider a dedicated parent information night (i.e. Robert Crown Center), as well as Curriculum Night for the other grade levels. Dr. Kalinich will work with the appropriate personnel to examine options, etc.
8. Other
9. Next Meeting Date – Monday, May 11, 2009 at 7:45 a.m.

Respectfully Submitted,

Kelley M. Kalinich, Ed.D.  
Secretary, Board of Education  
Kenilworth School District No. 38