

**MINUTES OF THE REGULAR MEETING OF THE  
BUILDING AND FINANCE COMMITTEE OF THE  
BOARD OF EDUCATION, KENILWORTH SCHOOL DISTRICT NO. 38  
December 13, 2006**

A regular meeting of the Building and Finance Committee of the Board of Education of Kenilworth School District No. 38 was held at 7:45 a.m. on Wednesday, December 13, 2006. Members present were: Mr. Philip R. de Roziere and Mrs. Karen Hartman (by conference call). Also present were Dr. Kelley M. Kalinich, Superintendent, Mr. James A. Mattern, Business Services Consultant, and a representative from OWP/P, Kerry Leonard. Members Tom Colberg and Jeffrey A. Treiber were absent.

1. **Update of Planning for Building Projects** – The Committee discussed the amount of the School Building Bonds that will be presented to the voters for approval in April 17, 2007. The Committee recommended that a total of \$8.25 million be presented to the Board for approval on December 18, 2006. The administration and the architect will continue to develop costs for creating new instructional space within the existing building footprint.
2. **Review of Referendum Resolutions for April 17, 2007** – The Committee reviewed the Resolutions prepared by Chapman & Cutler and will present them to the Board for approval on December 18, 2006.
3. **Review of Bids for Gymnasium Coach's Room** – The Committee received the bids for improvements to the Coach's Room. Because the bids were higher than the budget for the work, the Committee will recommend that all bids be rejected. The recommendation will be made to the Board on December 18, 2006.
4. **Review of Bids for Technology Leasing Costs** – The Committee received the bids for technology leasing and confirmed that Flagstaff Financial's annual leasing cost of \$58,982.75 is the lowest cost for the 36-month lease with a \$1 buyout at lease end. The Committee will recommend that the lease with Flagship Financial be approved by the Board on December 18, 2006.
5. **Review of Proposal for Lawn Service** – The Committee reviewed a proposal for annual lawn treatments and directed the administration to secure additional pricing for work done outside of school attendance times. This will be brought back to the Committee at a future meeting.
6. **Discussion of Timing for Student Fee Recommendation** – The administration requested that the Committee approve recommendations for student fees in May 2007 for the next school year and the Committee concurred.
7. **Approval of Minutes** – The Minutes of November 15, 2006, were approved.
8. **Future Meetings** – The next meeting date is January 10, 2007.

The meeting adjourned at 8:25 a.m.

Respectfully submitted,  
James A. Mattern