

**MINUTES OF THE REGULAR MEETING OF THE
BUILDING AND FINANCE COMMITTEE OF THE
BOARD OF EDUCATION, KENILWORTH SCHOOL DISTRICT NO. 38
December 14, 2005**

A regular meeting of the Building and Finance Committee of the Board of Education of Kenilworth School District No. 38 was held at 7:45 a.m. on Wednesday, December 14, 2005. Board members present were: Mr. Philip R. de Roziere, Mr. Jeffrey A. Treiber, and Mrs. Karen Hartman. Also present were Dr. Kelley M. Kalinich, Superintendent and Mr. James A. Mattern, Business Services Consultant. Member Mr. Tom Colberg was absent. The meeting began at 8:03 a.m.

- I. **Review of Financial Planning Assumptions and Projections** – The committee reviewed the financial assumptions and projections that reflected among other things, a change in revenue from the JSSPVA and Foundation in future years. This decrease would occur when the District assumes program cost for regular education teacher assistants and foreign language implementation costs in the elementary grades.
- II. **Discussion of Potential Questions for a Referendum** – The committee heard examples of the ballot options for an educational fund referendum and a bond issue to support needed maintenance projects.
- III. **Discussion of Request for Qualifications for Architect and Selection of a Short List of Firms for Interviews** – The committee reviewed the submittals from architectural firms and selected the following for the next phase of the selection process: DLR Group, Green Associates, Healy Bender, and OWP/P. These firms will be invited to interview on January 11, 2006. The committee has a goal of presenting an architectural firm for approval at the January 17, 2006, Regular Meeting of the Board of Education.
- IV. **Approval of Minutes** – The Minutes of November 16, 2005, were approved as amended.
- V. **Future Meetings** – The following meeting dates have been established: January 11, February 15, March 15, April 12, May 10, and June 14, 2006.

The meeting adjourned at 9:03 a.m.

Respectfully submitted.

James A. Mattern